

Indiana Green Expo 2011



EXHIBIT BOOTH CONTRACT

Setup: Tuesday, January 18, 2011
Trade Show: Tuesday & Wednesday, January 18-19, 2011
Location: Indiana Convention Center, www.iccrd.com

Please type or print neatly: (as you would like it on signage, promotional materials and show program)

❶ Company Name: _____
 Contact Person: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ FAX: _____
 Email: _____ Website: _____
 Member: INLA MRTF IFGA (check all that apply)

❷ Show Program listing if different from above:
 Contact Person: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Email: _____ Toll Free #: _____

❸ Exhibit Space: Number of Booths: _____

Booth Pricing	Reserved before April 30, 2010		Reserved after April 30, 2010	
	INLA/MRTF members	Nonmembers	INLA/MRTF members	Nonmembers
1 booth	\$525	\$635	\$575	\$685
2 booths	\$500 each	\$610 each	\$550 each	\$660 each
3 booths	\$475 each	\$585 each	\$525 each	\$635 each
4 booths or more	\$465 each	\$575 each	\$515 each	\$625 each
End cap (10 x 20)	\$1250 each	\$1300 each	\$1350 each	\$1400 each
Corner Booth	\$650	\$700	\$750	\$800

EARLY BIRD SPECIAL
 Sign-up by April 30, 2010 and receive:

- SAVE \$\$\$!
- General listing in all pre-conference mailings
- Complimentary registration list of all 2011 attendees post meeting and upon request (a \$250 value)
- Two General Session admissions to all educational programming (excluding paid seminars.) Additional registrants at posted rates.

Booth price includes the 10' x 10' booth space, drapery consisting of a draped back wall 8' high and side rails measuring 36" high and 10' long, an identifying sign, and two complimentary name badges per booth for entrance into the tradeshow.

❹ Booth Location Preference
 (refer to floor plan—subject to change):
 1) _____ 2) _____ 3) _____
 4) _____ 5) _____

Endcaps are sold on a first come first serve basis.

❺ Additional requests regarding booth location (near other companies, away from other companies, etc)

❻ Primary type of products/equipment that you will be exhibiting

❼ Signature: _____
 (Sign and return—contract will be countersigned & returned as confirmation)

❽ Total Amount Due: \$ _____
 50% of Total Due \$ _____
 (50% deposit due by April 30, 2010)

To Reserve Booth Space: A deposit of 50% should accompany this signed agreement. Deposits must be received by April 30, 2010. Assignment of booth space is based on order of date that deposit was received. The balance of the booth cost is due by September 15, 2010. Any exhibitor not complying with the specified payment schedule forfeits all rights, claims, and reservations to the booths.

Cancellations: A refund minus a \$100.00/booth handling fee will be returned if the IGE office receives a written notice prior to September 15, 2010. Cancellations after September 15, 2010 will forfeit all payments.

Make all checks payable to Indiana Green Expo (IGE) or charge:
 MasterCard Visa Discover
 Card Number _____
 Expires _____ 3-digit security code _____
 Billing Address _____
 City, State, Zip _____
 Authorized Signature _____

Return contract to: Indiana Green Expo, 6533 Margaret Court, Indianapolis, IN 46237
 Ph: 317-889-2382 / Fax 317-889-3935 • Email: dsheets@inla1.org
 www.inla1.org • www.mrtf.org • www.IndianaGreenExpo.com
*****MAKE COPY FOR YOUR RECORDS BEFORE SENDING *****

OFFICE USE ONLY
 Member: _____
 Check/P.O. #: _____
 Date Rcvd: _____
 Payment Rcvd: _____